

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Langley Burrell Village Hall, Manor Farm Lane, SN15 4LL
Date: 7 September 2015
Start Time: 7.00 pm **Finish Time:** 8.55 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Chris Caswill, Cllr Howard Greenman (Vice-Chair, in the Chair), Cllr Peter Hutton, Cllr Nina Phillips, Cllr Jane Scott OBE and Cllr Melody Thompson

Town and Parish Councillors

Chippenham Town Council - Andy Phillips, Sue Wilthew
Biddestone and Slaughterford Parish Council – Rachel De Fossard
Castle Combe Parish Council – Fred Winup
Christian Malford Parish Council – Jo Lawrence, Ian Bell
Hullavington Parish Council – Sharon Neal
Kington Langley Parish Council – Maurice Dixon
Langley Burrell Parish Council – Katerina Johnstone, Dave Kilmister
Nettleton Parish Council – David Kerr
North Wraxall Parish Council – Jane King
Seagry Parish Council – Mike Barber, Richard Barr and John Crosland.
Stanton St Quinton Parish Council – Nick Greene
Sutton Benger Parish Council – Dave Alexander

Partners

Wiltshire Police – Angus MacPherson, Leslie Fletcher
Wiltshire Clinical Commissioning Group – James Slater
Chippenham and Villages Area Partnership – Julia Stacey and Alison Butler

Total in attendance: 38

	<u>Summary of Issues Discussed and Decision</u>
61	<p><u>Parish Forum Presentation</u></p> <p>Alison Butler from the Rural Parish Forum opened a facilitated discussion about issues in the rural communities, including Rural Social Isolation, Highways and Policing.</p> <p>Cllr Maurice Dixon, a member of the Rural Parish Forum, concluded the discussion, explaining the role of the Area Board and the way it operates, including its relationship with the Parish Forum that represents the 1/5 of the Chippenham Community Area that live in rural communities. He also advocated for the Parish Forum to be given a more formal role by the Area Board.</p> <p>The Vice-Chairman, Cllr Greenman, thanked the participants for contributing to the evening's discussions and praised the work of the Parish Forum.</p> <p>He also stated that he would be chairing the next Rural Parish Forum meeting, on the 23rd September 2015, where the results of the evening's workshops would be discussed. He offered his thanks to Alison Butler, and the facilitators, for their hard work.</p>
62	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Vice-Chairman, Councillor Howard Greenman, in the chair, welcomed everyone to the meeting.</p>
63	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllrs Linda Packard, Mark Packard, Desna Allen and Bill Douglas; Parvis Khansari – Associate Director, and Mike Franklin of the Fire Service.</p>
64	<p><u>Minutes of the previous meeting</u></p> <p>Resolved</p> <p>That the minutes of the meeting held on 29 June 2015 were agreed as a correct record and signed by the Chairman.</p>
65	<p><u>Declarations of Interest</u></p> <p>Cllr Howard Greenman stated that his cousin was involved in the Hullavington Village Hall application, but that he did not feel that this precluded him from being involved in the discussion.</p> <p>There were no other declarations.</p>

66	<p><u>Chairman's Announcements</u></p> <p>The Vice-Chairman drew the meeting's attention to the announcements on School's Place Planning and the Art of Autism competition as set out in the agenda pack.</p> <p>The meeting was informed that the following petitions on highways issues had been submitted:</p> <p>The Hamlet and Hamlet Court Petition; and the Yatton Keynell Speeding Petition, had both been submitted as items on the Community Issues system and would be considered as part of the CATG process.</p> <p>Marshfield Road Petition had not yet been submitted as an item on the Community Issues system, but that the organiser of the petition had been advised to do so.</p> <p>The Vice-Chairman concluded his announcement by offering his personal congratulation to Cllr Jane Scott MBE on the occasion of the announcement of her imminent elevation to the House of Lords.</p>
67	<p><u>Police Crime Commissioner's (PCC) Annual Report</u></p> <p>Angus MacPherson, the Police & Crime Commissioner for Wiltshire and Swindon, attended the meeting to present his Annual Report.</p> <p>In the course of his presentation, the following issues highlighted included: A summary of some achievements in the last year, including the reduction in Anti-Social Behaviour, the changes made to victim support, and the refurbishment of the Emergency Communication Centre; the priority given to neighbourhood policing; the financial constraints facing the police service and how these could be addressed; how the Commissioner's Police & Crime Plan for 2015/17 had been revised and the priorities therein; and how the priorities would be delivered, including a new Community Policing pilot, partnership working and better use of technology.</p> <p>The Commissioner stated that people could read the full version of his Annual Report on the website: Angus invited people to view his report on the PCC website: http://www.wiltshire-pcc.gov.uk/Document-Library/Annual-reports/pcc-annual-report-2014-15.pdf</p> <p>The Vice-Chairman, Cllr Greenman, thanked the Commissioner for attending the meeting.</p>
68	<p><u>Town, Parish and Partner Updates</u></p> <p>The Vice-Chairman, Cllr Greenman, drew the meeting's attention to the Parish and Partner updates that had been circulated with the agenda; and asked if there were any questions on the update.</p>

	<p><i>Skate Park Update</i></p> <p>Mr Love, of Chippenham, addressed the meeting to express his concerns as to the delay with implementing the Skatepark project. The Vice-Chairman stated that many members of the Area Board shared these concerns.</p> <p>Cllr Jane Scott stated that she would seek to organise a meeting with officers to establish what factors had contributed to the delay so far and to discuss how the project could be delivered as soon as possible.</p> <p><i>Clinical Commissioning Group</i></p> <p>Andy Briggs, Manager of Hathaway Medical Centre and James Slater, Commissioning Manager from the CCG, attend the meeting to highlight changes and issues for primary care in the Chippenham Community Area which would be discussed in more detail at the November meeting of the Area Board. Issues to be discussed included: how social and health care services were integrating; and the implications of future housing development on primary care service delivery.</p>
69	<p><u>Local Priorities 2015/16</u></p> <p>The Vice-Chairman, Cllr Greenman, invited updates from members on the Area Board's priority areas.</p> <p>Cllr Hutton stated that, in pursuit of Purple Flag Status, and evening audit had taken place in August with a further audit to take place in December. He also noted that the Street Pastors had been recognised for their contribution at a civic ceremony in St Andrew's Church. The Vice-Chairman added his congratulations and welcomed this public recognition of the work of the Street Pastors.</p> <p>Cllr Caswill, with regard to Child Poverty, that he and Cllr Linda Packard would be meeting with officers with a view to bringing an item to a future meeting of the Area Board.</p>
70	<p><u>Community Area Grants</u></p> <p>The Area Board considered the applications to the Community Area Grant Scheme 2015/16, as outlined in the report. It was noted that the application from GreenSquare had been withdrawn.</p> <p>Resolved to make the following awards:</p> <p>a) Hullavington Village Hall - £1687 b) Chippenham Parkrun - £3000 c) Sutton Benger Village Hall - £5000 d) Stanton St Quintin Primary School (PTFA) - £3581</p>

Community Area Transport Group (CATG)

The Vice-Chairman, Cllr Greenman, introduced the item which asked the Area Board to consider the recommendations of the Community Area Transport Group (CATG).

Prior to consideration of the recommendations, Cllr Caswill expressed his concern with regard to the changes in the process which he felt had a negative impact on the ability of the Wiltshire Council members to promote schemes in their area that did not have support of the local Town or Parish Council. Cllr Greenman acknowledged his concerns and noted that Cllr Caswill may pursue this matter through other appropriate channels.

There being no further discussion, the meeting:

Resolved that adopt the recommendations of the CATG as outlined in report:

1. That the following issues be classified as Priority One:

- a) 3203: 20mph scheme
- b) 2062: Lowden Tunnel
- c) 3013: Blackthorn
- d) 3605: Forest Lane/Pewsham Bypass
- e) 3866: Woodlands Road
- f) 3868: Woodlands Road
- g) Dropped Kerb Schemes

2. To agree that the following issues be classified as Priority Two:

- a) 3390: Stanton St Quintin, Village Signage
- b) 3393: Lysley Close
- c) 3652: Church Corner
- d) 3777: Unnamed Roads – Ford/Slaughterford
- e) 3880: The Street, Burton
- f) 3445: Timber Street, Chippenham
- g) 3885: Plough Lane, Kington Langely
- h) 4049: St Mary's School

3. To agree that the following issues be closed and removed from the list:

- a) 3528: Tiddleywink
- b) 4174: Yatton Keynell

4. To note the financial summar; and

5. To note the revised process.

72	<p><u>Local Youth Network (LYN)</u></p> <p>Cllr Hutton, the Chair of the Local Youth Partnership, and Richard Williams, the Community Youth Officer provided the meeting with an update on the activities and events held over the summer. It was hoped that further link would be developed with rural communities, and parish councils had been contacted to this end.</p> <p>The Vice-Chairman thanked the officer for the update.</p>
73	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
74	<p><u>Evaluation and Close</u></p> <p>The Vice-Chairman thanked everyone for attending the meeting, and invited them to participate in the evaluation. 91% felt welcomed at the meeting; 56% thought the Parish Forum presentation was excellent; 65% thought the Police Commissioner's presentation was satisfactory; and 65% thought the venue was satisfactory.</p> <p>It was noted that the next meeting of the Chippenham Area Board would take place on 9th November 2015; and that the next agenda planning meeting would take place on 30 September at 10.30am. Any parish or town council representative interested in attending were advised to contact the Democratic Services Officer or the Chairman.</p>